

**ATTACHMENT A1
INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR
COMMITMENT FORM**

In accordance with Section 1.22 of RFP 21-3605, the respondent is expected to submit with its proposal an Indiana Veteran Owned Small Business (IVOSB) RFP Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Indiana Veteran Owned Small Business(es) listed in the [VA OSDBU](http://www.in.gov/idoa/2862.htm) registry, or listed on the IDOA Directory of Certified Firms that conform to the IVOSB rules as laid out at <http://www.in.gov/idoa/2862.htm>.

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in “**TOTAL BID AMOUNT**” should match the amount entered in the Attachment D, Cost Proposal Template.

If the vendor responding to the RFP is an IVOSB certified entity, the letter confirming same should be submitted with their response. IDOA will verify the certification but will not check for it. Therefore the responding vendor has the responsibility to alert IDOA of their certification. The IVOSB respondent will receive the total points for the IVOSB evaluation criteria per section 3.2.7. Additional ISVOB subcontractors must be included if the IVOSB respondent is seeking the additional bonus point.

The IVOSB respondent must list their **company contact information only** on the IVOSB Subcontractor Commitment Form.

Failure to address these goals may impact the evaluation of your Proposal. The Department reserves the right to verify all information included on the IVOSB Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed IVOSB subcontractors meet the following criteria:

- Must be listed on Federal Center for Veterans Business Enterprise ([VA OSDBU](http://www.in.gov/idoa/2862.htm)) registry or listed on the IDOA Directory of Certified Firms, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor’s veteran business Certification Letter provided by either IDOA or Federal Govt. (VA OSDBU), to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE (see Section 1.21) or IVOSB
- IVOSB must have a Bidder ID (see section 2.3.7 - [Department of Administration, Procurement Division](#))
- A Prime Contractor who is an IVOSB can count their own workforce or companies to meet this requirement.
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or service only in the industry area for which it is certified as listed in the [VA OSDBU](http://www.in.gov/idoa/2352.htm) or IDOA Certified Firm directories <http://www.in.gov/idoa/2352.htm>
- Must be used to provide the goods or services specific to the contract

INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR LETTER OF COMMITMENT

A signed letter(s), on company letterhead, from the IVOSB must accompany the IVOSB Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the IVOSB of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The State reserves the right to deny evaluation points if the letter(s) is not attached. The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the “**TOTAL BID AMOUNT**” and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the policies and processes involving the State’s IVOSB Program. Questions involving the regulations governing the IVOSB Subcontractor Commitment Form should be directed to: indianaveteranspreference@idoa.in.gov.



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION
Indiana Veteran Business

Indiana Government Center South
402 West Washington Street, Room W468
Indianapolis, IN 46204

July 31, 2019

Mr. Fred Bingle
Bingle Research Group
4721 N. Pennsylvania St.
Indianapolis, IN 46205

Subject: Indiana Veteran Owned Small Business Enterprise Certification

Dear Mr. Bingle,

Congratulations! The Indiana Department of Administration is pleased to inform you that **Bingle Research Group** is hereby certified as an Indiana Veteran Owned Small Business Enterprise ("IVOSB").

Bingle Research Group certification is valid from **July 31, 2019** through **July 31, 2021**. Annually, the company must complete the Affidavit of Continued Eligibility Form and submit it to the Department. The company must complete the recertification process every two years. The Department recommends that you start this process at least 90 days prior to the expiration of the company's certification to avoid any lapse in your certification. More information regarding this process, along with additional information about the IVOSB program and available opportunities can be found at: <http://in.gov/idoa/2862.htm>.

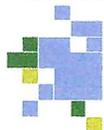
If you should have any questions or concerns, please do not hesitate to contact the Department via email at indianaveteranspreference@idoa.in.gov.

Sincerely,

Amy L. Wolf, Deputy Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

AW/cb

BINGLE RESEARCH GROUP, INC.



BUILDING BRANDS THROUGH RESEARCH

February 4, 2021

Dr. Amy Kerr
Director of Evaluation
Professional Data Analysts
655 19th Avenue NE, Suite 100
Minneapolis, MN 55418

Subject: State of Indiana RFP 21-3605 External Evaluation Services

Dear Dr. Kerr,

Thank you for the opportunity to partner with Professional Data Analysts (PDA) on your proposal to the State of Indiana for the above-mentioned RFP for External Evaluation Services for the Indiana Department of Health. Bingle Research Group, Inc. is a certified Indiana Veteran-owned Small Business (IVOSB) formed in the State of Indiana as an S-Corp and is listed on the IDOA Directory of Certified Firms. Our bidder ID # is 0000033239. We are pleased to participate with you on this RFP, and this letter is our commitment to abide by all state procurement regulations including all mandatory contract clauses as outlined in the RFP.

Bingle Research Group commits to provide services and partner with PDA primarily in the Emerging Areas of Evaluation with ad hoc research studies on areas defined by TPC, such as:

- Cessation systems change
- Smoke free air evaluations
- Emerging tobacco products and marijuana
- Utilizing electronic surveys, especially among youth

Bingle Research Group, utilizing its past experience with TPC, will also consult with PDA in the evaluation of TPC media campaigns and the Quitline. This work would take place between July 2021 and June 2023.

The overall value of services provided being up to \$25,200 and 3.1% of the total bid amount based on the current scope of our agreement and the RFP. Bingle Research Group understands there is no commitment for work by PDA unless the RFP activity results in a contract award with the State of Indiana.

We appreciate and value the potential opportunity to work with you and the State of Indiana Dept. of Health on this important initiative!

Best Regards,

Frederick Bingle
President

Bingle Research Group, Inc.

4721 N. Pennsylvania St. Office: 317.927.7004

Indianapolis, IN 46205

Mobile: 317.696.6394

An Indiana Veteran-owned Small Business (IVOSB)

email:fbingle@binglerg.com

www.bingleresearchgroup.com